



### 9.1.5 Baby Room Fee Structure and Fee Policy

Version	Date	Change	Next review date
1.0	04/2025	Adopted	09/2025
2.0	09/2025	Reviewed	09/2026
3.0	03/2026	Reviewed following national policy changes	09/2026

#### Private Fees

Session	Session Fee	Fee with TFC
Full Day 7:30-6pm	£75	£60
School Day 9am-3pm Aged 2 years	£47.50	£38
School Day 9am-3pm 0-1 years	£51	£40.80
Hourly Rate 2 year old	£8.50	£6.80
Hourly Rate 0-1 year old	£8.50	£6.80

*Hourly rate payable outside of session hours*

#### With Working Parents Funding

***30 hours Term Time Only***

- 9am – 3 pm Monday to Friday
- 3 x 10 hour days

### **Stretched**

22 hours per week over 51 weeks (closed Christmas weeks)

- 3 sessions (7:40am – 3pm)
- 2 full days (10 hours each) and two breakfast sessions 8-9am

### **Extra Fees**

Breakfast	£0.70
Lunch	£2.70 home cooked hot lunch and dessert £2 sandwiches and yogurt / fruit
Morning and afternoon snack	£0.60 each
Tea	£2.20 light afternoon tea
Nappies/wipes/sacks per day	£1 per day
Nappy cream	£4 per half term
Suncream	£5 per half term in summer term

Pupil Premium children will not be charged for food. A cold lunch will be provided.

Food fees applicable to funded days as funding is not intended to cover the cost of food. Food is included in private fees.

Nappies / wipes / sacks / nappy cream / sun cream can be provided by parents/carers.

Formula milk to be provided in a sealed unopened box. Nursery can provide – fees available upon request.

No other food to be brought into the setting.

### **Food Charges for Funded Hours**

Government funding covers the cost of early education and childcare only. It does not include the cost of meals, snacks, or other consumable items.

To ensure all children receive healthy, freshly prepared meals and snacks during their sessions, we ask for a **voluntary food contribution**. While this contribution is optional under the funding terms, it plays an important role in helping us maintain the high quality and consistency of the food we provide for every child.

We kindly request that parents support the nursery by paying this contribution wherever possible, as it directly benefits the children and supports our ability to deliver nutritious meals daily.

If you would like to discuss opting out of this charge, please speak to the Nursery Manager.

## **Important Information**

**Food & Meals:** Government funding is not intended to cover the cost of food. Meal charges will be added separately if applicable. Please see food policy.

**Consumables** - Government funding is not intended to cover the cost of consumables. There will be a consumable fee or you can opt to provide your own nappies, wipes, nappy bags, nappy cream and sun cream. This list is not exhaustive.

**Parent Declaration:** Parents must complete and sign a Parent Declaration Form each term.

**Funding Codes:** A valid 30-hour code or Two year old funding code must be provided before the start of each term and re-confirmed via the government website.

*Please note: it is the parent's responsibility to obtain and maintain funding codes. The nursery is not responsible for confirming or managing your code.*

Any additional hours required are charged at our sessional fee.

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## **Attendance & Communication**

Good attendance is expected to retain funding eligibility.

Please inform the nursery of any absence (illness or holiday) and provide a reason.

If your child is on holiday for more than 2 weeks, you must also notify the local authority funding team.

If you share funding with another provider, you must inform the nursery.

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## **Notice & Space Cancellations**

A minimum of four weeks' written notice is required to cancel a funded place.

Please be aware that funding is not guaranteed and may be withdrawn if attendance or eligibility requirements are not met.

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## **Support**

If you are experiencing challenges with attendance, eligibility, or need help understanding your funding options, please don't hesitate to contact the nursery team. We are here to help and support you.